

ST. ANDREW BY THE BAY
Annual Report
June 2009



A Joyful Sign of God's Reign



OUR PASTOR'S PERSPECTIVE



Dear Friends:

I am happy to provide to all of you a recap of fiscal year 2008-2009 at St. Andrew by the Bay. This report is meant to provide you a sense of just how your financial support of our parish has resulted in the many ways that we bring the gospel of Jesus Christ to our area and beyond. We have a gifted parish; for this I give thanks to God every day. But as the Scriptures tell us, to whom much is given, much will be expected. As we continue to live our parish mission becoming a *joyful sign of God's reign* to our neighbors, I know that you are a vital part of this mission. My hope is that this report will give some of you a sense of pride in what God has been able to accomplish through us. Maybe this report will move others of you to come forward and give of yourselves in our parish ministries.

In the Peace of Christ,

Fr. Martin

OUR PARISH FAMILY

St. Andrew by the Bay is a parish of great cultural diversity with many dedicated ministries. Our parishioners and ministries are involved beyond our parish boundaries and welcome all, no matter age, ethnicity or spirituality. We thank everyone who has contributed to our success and community involvement.

We are an active and growing Catholic community of over 1,500 families. The average age of our parishioner is 35. A large portion of the funds received through generous donations help fund our youth, adult and local community efforts as well as future projects. The Annual Report for the year ending June 30, 2009 will provide a summary of what we accomplished during our last fiscal year.

At the end of the fiscal year 2009, Fr. Martin remains our pastor with Deacon Jim Monaghan as our pastoral associate and a permanent member of the staff. There are two other part-time deacons to assist Fr. Martin with all facets of the parish ministry, viz. Jack Conner and Dave Tengwall.

WORSHIP AND PRAYER

Our Liturgy Committee plans and prepares the Sunday Liturgy, as well as Christmas, Lent and Easter.

During the week, there are four masses and one communion service offered. On the weekend there are four masses. The average attendance on a weekend is over 1020 individuals.

At each of these celebrations, volunteers provide music, lectors read the scripture, altar servers assist the presiding priest, Extraordinary Ministers of the Eucharist distribute communion and ushers welcome parishioners.

There are 280 ministers, including 18 health ministers who visit the sick.

WORSHIP AND PRAYER (Continued)

Over 100 parishioners are involved in **Music Ministry**. Responsibilities are shared by the music director (Zachary Stachowski), an active Cantor program, two children's choirs (directed by Stephany Crane), the teenage Saints choir, a handbell choir (directed by Dan Sitomer), the contemporary music group (directed by Bob Klein) and the St. Andrew by the Bay Chorale. Music ministers are engaged in ongoing musical and liturgical education and formation via weekly rehearsals, various music publications, workshops, seminars and retreats. Members from the music ministry also assist by providing music for weddings, funerals and other sacramental services.

Fifteen members of the **Prayer Shawl Ministry** knitted or crocheted 54 shawls for those who were sick, bereaved, or otherwise in need of comfort. Those who receive our shawls are comforted in the tangible reminder that they are wrapped in the loving arms of God and held in prayer by our community. Our knitting circle meets the first Tuesday of each month from 9:30-11:00am. Some members of the ministry knit at home, joined to our circle by prayer and intention. The shawls were presented to parishioners by staff and health and bereavement ministers.

Twenty grieving families were ministered to by 3 bereavement ministers, 6 funeral sacristans, 6 liturgical ministers, and 4 scribes who send cards. Our **Bereavement Ministry** sponsored an eight-week support group in the fall with 4 attendees, an on-going monthly support group attended by 12 people as they felt it was necessary, and an All Souls Day Evening of Prayer and Remembrance with 50 in attendance.

The **Health Care Ministry** has 19 ministers visiting shut-ins in their own homes, offering companionship, comfort, and bringing them the Eucharist. Ten health care ministers visit patients at the Annapolitan Convalescent Center, Anne Arundel Hospital, and Skyway Manor.

LEARNING AND PROCLAIMING THE GOSPEL

The Christian Formation Committee consists of the Parish Library, Sponsor Couples, RCIA/RCIA-C, PREP, Baptism Preparation and Adult Faith Formation. This Committee plans for and responds to the spiritual needs of our Parish.

The Right of Christian Initiation of Adults and Children (RCIA/RCIA-C) had 7 adults and 5 children in the program this past year. They were formally welcomed into the faith at the Easter Vigil.

During the year, 59 infants were baptized; 48 children received First Reconciliation; 67 children received their First Eucharist; and 53 young people were confirmed.

Sponsor Couples provided marriage preparation for 8 engaged couples this year, recruited one new sponsor couple and hosted a training session for all sponsor couples in September.

Vacation Bible School enrolled 60 students ages 4 to 10 for a fun-packed Rainforest Adventure, including Bible stories, crafts, music and church time. Thirty adults and youths volunteered over 100 hours. The students learned about people in the Bible, met new friends, and learned about the poor box. A special program was held for parents and guests on the last day.

The Parish Religious Education Program (PREP) enrolled 618 students in preschool through grade 12. There were 88 volunteer teachers and aides who met 60-90 minutes per week for 26 weeks.

The Adult Faith Formation Committee provided multiple learning opportunities. Their offerings included Spirituality for the 21st Century, Ministry Renewal Day, Adult Faith Summit, and Spirituality-on-the-Go. Our two-day Parish Mission featured Br. Malachy.

BUILDING AND MAINTENANCE FUND

The Building and Maintenance Fund is used to pay for periodic capital improvement projects to maintain and improve the facilities and property. This year, the fund received on average \$4,859 per month and \$58,308 for the year. This is approximately \$11,692 below our annual budget of \$70,000. The Building and Maintenance Fund enabled the Parish to prune and fertilize the trees along the driveway and in the islands on the parking lot, repair parking lot lights, clean the carpet in the parish center, and landscape the butterfly garden.

Based on current estimates, it is imperative that we meet or exceed our current budgeted collection of \$70,000 per year in order to fund future capital replacement projects as they are needed. Please continue to give generously to this collection (blue envelope) on the second week of every month. Your continued support will ensure that the facilities and property will continue to operate and meet our future needs.

SERVICE TO GOD'S PEOPLE

During this fiscal year, our St. Vincent de Paul Society received \$19,557 in contributions from such sources as the Poor Box, Lenten Fish Dinners, private donations, Tree of Compassion and the Archbishop's Annual Appeal. Of that amount, \$11,272 went to individuals requiring help with bills for rent, utilities, health care, transportation, etc.; \$3,381 went to a number of programs for the poor and needy, such as My Brother's Pantry, St. Vincent Camp, Prison Ministry and the Lighthouse Shelter. Total expenses were \$14,653. These amounts do not include the expenses for 30 dinners prepared each month for residents of the Lighthouse Shelter and more than 152 visits to individuals requiring assistance, either at home, in hospitals, in nursing homes, or in prison.

SERVICE TO GOD'S PEOPLE (Continued)

The Severna Park Assistance Network (SPAN) is also supported by our Parish and provides much needed assistance to the less fortunate people of our community.

On the second Monday of each month, members of the St. Andrew by the Bay Casserole Project prepare and serve the noon meal at **My Sister's Place**, a Catholic Charities' day shelter and comprehensive resource center welcoming Baltimore's homeless women and children. Approximately 35 parishioners participate each month by preparing the meals at home and 8-10 of these volunteers deliver and serve the lunch. We are currently serving an average of 70 women and children a month.

The **Respect Life Committee** provides clothing, bedding, health and hygiene supplies to the primarily Latino community in the Allen Town Apartments. This committee also supports Annapolis Birthright, Mary's Center, and the annual Washington March for Life.

The **Social Committee** donated over \$4,400 from the Lenten Fish Dinners to the St. Vincent de Paul Society. Revenues from Oktoberfest, the Pancake Supper and the Shrimp Feast go to PREP and Workcamp. This committee also purchases kitchen equipment, as needed, with any additional funds.

Our Parish hosted the **Winter Relief Shelter** from November 24 through December 1 working together with the Arundel House of Hope. Shelter and food was provided to 26 homeless men and 9 homeless women in Anne Arundel County. One hundred seventeen volunteers prepared and served 245 breakfasts and dinners; 16 volunteers made and packed lunches; 72 volunteers served as hosts on various shifts; 8 volunteers drove to and from showers; 10 volunteers washed laundry; 15 volunteers transported and setup cots.

SERVICE TO GOD'S PEOPLE (Continued)

In June, the **Justice and Peace Committee**, with the Social Committee, planned and conducted the parish picnic at Sandy Point State Park. Approximately 75 parishioners attended and 40 from our sister parish, Transfiguration Catholic Community, in Baltimore. A good time was had by all.

In the fall, our Parish hosts an annual Sister Parish Covenant Celebration sponsored by Justice and Peace with the help of our Sister Parish, Transfiguration. This celebration begins with a concelebrated Mass followed by a dinner and entertainment. In an effort to help our Sister Parish, \$6,000 is donated to them annually.

During Advent, this committee sponsors the Parish's Trees of Compassion. This past Christmas, our parishioners provided over 600 gifts to underprivileged individuals, families, YWCA Domestic Violence Shelter, Winter Relief Homeless Shelter, and donation of time to support Chores and More. Over \$7,000 was donated to Anne Arundel Habitat for Humanity, Birthright, My Sister's Place, SPAN, Camp St. Vincent and our sister parishes, San Francisco de Asis and Transfiguration. Thank you for your continued support.

Members of the committee maintain the Justice Calls and Social Justice kiosk in the Parish Center. The kiosk contains monthly parish bulletin entries and timely information pertinent to personally responding to the Social Gospel.

Chores and More serves many people in the Broadneck Community who may be shut in, elderly, temporarily homebound of any age, just home from the hospital, a single parent, or persons of any age who need a short term helping hand. The program is sponsored by the churches on the Broadneck Peninsula. Volunteer services are available seven days a week. There is no cost or obligation to the recipient for support services.

SERVICE TO GOD'S PEOPLE (Continued)

Our parish continues its work of service to the poor through **Habitat for Humanity**. St. Andrew by the Bay has a covenant relationship with Arundel Habitat for Humanity to cooperate with prayer, money and working personnel to achieve the goal of providing adequate housing in Anne Arundel county. There are no meetings. The goal is to work one Saturday from 8:00am to 5:00pm per quarter.

The Ladies of St. Andrew by the Bay Ministry provide a means for women of the parish to become acquainted and share their faith with one another the fourth Monday of the month from September through May. The Ladies annual fundraising events include an afternoon tea, Christmas craft show, breakfast with Santa and Scrapbooking. Throughout the year, the Ladies make donations to St. Vincent de Paul, Sarah's House, Work Camp, Ranger Rosaries, PREP and Arundel House of Hope. Other activities include potluck dinners, Day of Reflection, Communion Breakfast and an annual Christmas party.

The Knights of Columbus is a fraternal organization, united in the works of charity. This ministry provides service in the areas of church, community, youth, family and council. Men who are 18 years of age or older and practicing Catholics are invited to join this group.

YOUTH MINISTRY

Youth ministry is growing and developing in the areas of leadership, service and faith formation. An active youth council met monthly to plan and run all middle and high school social/service events, including the monthly middle school drop-ins and high school chill-outs. Big events hosted for middle school were the ice cream social and the Monster Mash. Two big high school functions they organized were the Souper Bowl of Caring which raised over \$714 for SPAN; canned goods for My Brothers Pantry; the overnight Food Fast, attended by 18 high schoolers which raised \$628 for Catholic Relief Services.

Our youth devoted many hours of service in their commitment to be disciples of Christ. Middle schoolers made 135 lunches for the Lighthouse Shelter and visited the Sunrise Convalescent Center three times, hosting bingo for residents. At Christmas, they made stockings for all the guests at the parish Emergency Winter Shelter. During Summer Madness 38 youth and 8 peer ministers provided service to the Sunrise Center, St. Andrew by the Bay parish, Sarah's House and the Food Bank.

Two of our youth, Meghan Kennedy and Kyle Werner, represented us on the Archdiocesan level. Ariane Sym received the Archdiocesan Eagle of the Cross Award for her leadership services. Two of our peer ministers, Meghan Kennedy and Ariane Sym assisted ten middle school participants with summer service projects.

Our high schoolers made 340 lunches for the Happy Helpers and the Emergency Winter Shelter. They also served various parish functions such as: the Tree of Compassion, Breakfast with Santa, My Brothers Pantry, decorating the church, lunches for the Emergency Winter Shelter, Lenten fish dinners and assisting the Family Club with K4J and the Easter egg hunt.

YOUTH MINISTRY (Continued)

The work of faith formation has continued with 227 youth enrolled in the weekly middle and high school PREP classes and 53 youth being confirmed. Our youth had the opportunity to participate in retreats, prayer services and monthly youth liturgies. Our youth leaders took active parts in the ministry roles of the liturgy, youth Stations of the Cross, and Holy Week services.

PRESCHOOL

Preschool, staffed by a director and 10 teachers, enrolled 75 students. The school offers various programs for Pre-K, 3 and 4 year olds; Archdiocesan approved curriculum; sign language and Spanish; weekly science and music and movement programs; visits from the pastor and other pastoral staff members; monthly mass attended by parents and students; special lunch bunches; and a Mom's Morning Out Program for 2 year olds. The Preschool endeavors to meet the growing needs of the young families in our community and provides a warm, loving nurturing environment for students ensuring a successful start to the elementary school experience.

STEWARDSHIP OF THE GIFTS
GOD HAS ENTRUSTED TO US

From a financial perspective, we continue to steward the financial gifts that God has given us. Envelopes continue to provide the highest percentage of our income. As indicated in Table 1, last year the parish income (revenues) exceeded \$1,227,500.

Parish Revenue Sources

| | |
|---|---------------------|
| Offertory Collections | \$ 863,433 |
| Other Operating Income | 20,073 |
| Operating Income from Investments | 21,406 |
| Specific Operating Area Income | 248,150 |
| Evangelization, Catechesis and Other Program Income | <u>74,534</u> |
| Total Income | <u>\$ 1,227,596</u> |

Table 1. Parish Revenues

Approximately 70% of all of the Parish's revenues were from Sunday and Holy Day collections and Electronic Giving. Another 6% of the revenues were from PREP tuition and other programs.

STEWARDSHIP (Continued)

The Building and Major Maintenance income were derived from the monthly second collection for major repairs and capital equipment replacements. A separate set-aside account has been established, based on major maintenance and capital equipment replacement forecasts and is being maintained to ensure that funds are available to offset those expenses as they occur.

Some revenues were less than 2% of the Total Parish Income and therefore are not titled on Figure 1.

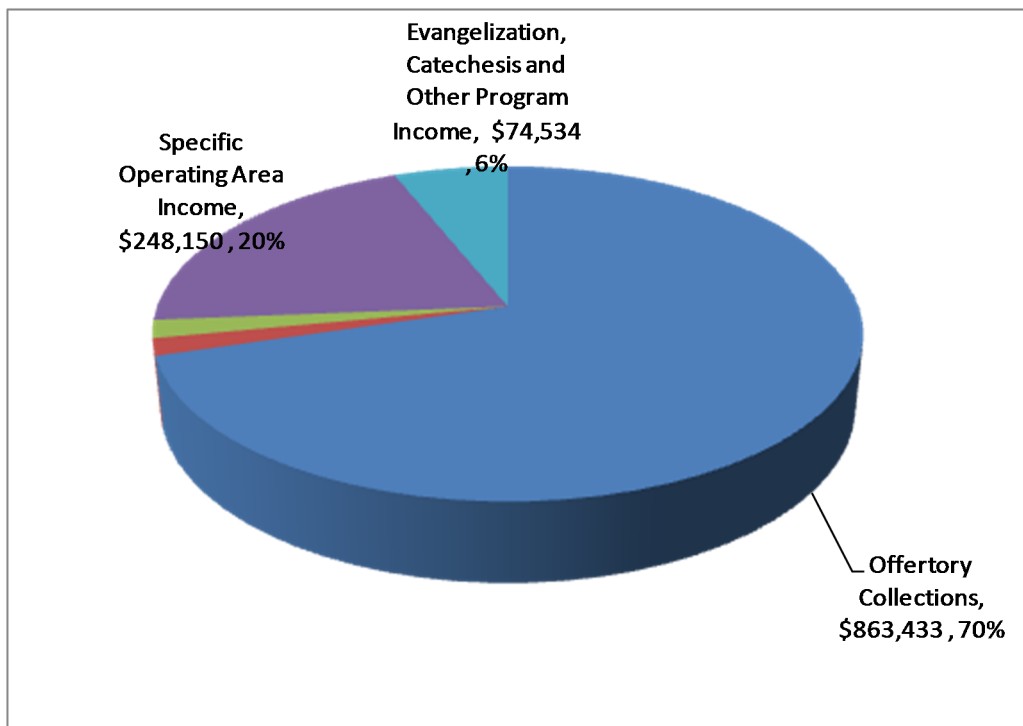


Figure 1—Parish Revenues—As a Percentage of Total Revenues

STEWARDSHIP (Continued)

The Parish expenses are specified in Table 2 and Figure 2. By far the greatest parish expense is for personnel. These include the Parish office personnel, the PREP salaries, the clergy (permanent and week-end assistant), the Director of Religious Education, the deacons, the Youth and Music Ministry, and the Sacristans. The Program expense details are provided in Table 3.

The property expenses were primarily for the church and parish center utilities, cleaning services, and routine maintenance services, grounds maintenance, snow removal, property insurance, and rectory expenses.

The Parish is required to contribute a portion of its revenues (an archdiocesan tax) to the archdiocese to offset archdiocesan expenses. The relationship (independent set-asides and self-supporting nature) of revenues and expenses for Extraordinary Repairs and Maintenance were explained in Table 1.

Parish Expenses

| | | |
|---|----|------------------|
| Cost of Facilities and Utilities | \$ | 171,166 |
| Administration Expenses | | 48,173 |
| Worship Expenses | | 46,835 |
| Specific Operating Area Expenses | | 86,063 |
| Labor and Benefit Costs | | 576,231 |
| Evangelization, Catechesis and Other Program Expenses | | 88,774 |
| Archdiocesan Assessments (Tax) | | <u>151,463</u> |
| Total Expenses | \$ | <u>1,168,705</u> |

Table 2. Parish Expenses

STEWARDSHIP (Continued)

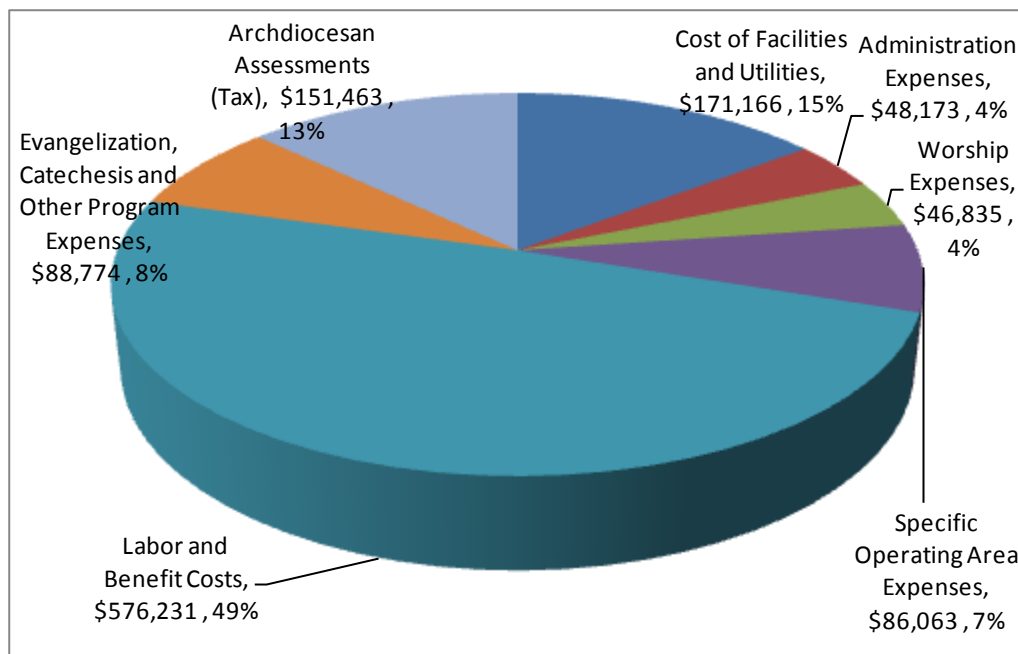


Figure 2. Parish Expenses—As a Percentage of Total Expenses

As shown in Table 3, the primary Evangelization, Catechesis and Other Program expenses were for Christian Formation, 40%, Justice and Life, 27%, Youth, 13%, Other Programs, 11%, and Administration Expenses 9%.

More than 75% of the Christian Formation expenses were for Youth and Children’s religious education programs and sacramental preparation. The majority of the other 15% were for RCIA/RCIA-C, and other Adult Faith Formation programs.

Almost 50% of the Justice and Life expenses were for sister parish relationships. Another 20% of expenses were for Respect Life, SPAN, Habitat for Humanity and Chores and More.

STEWARDSHIP (Continued)

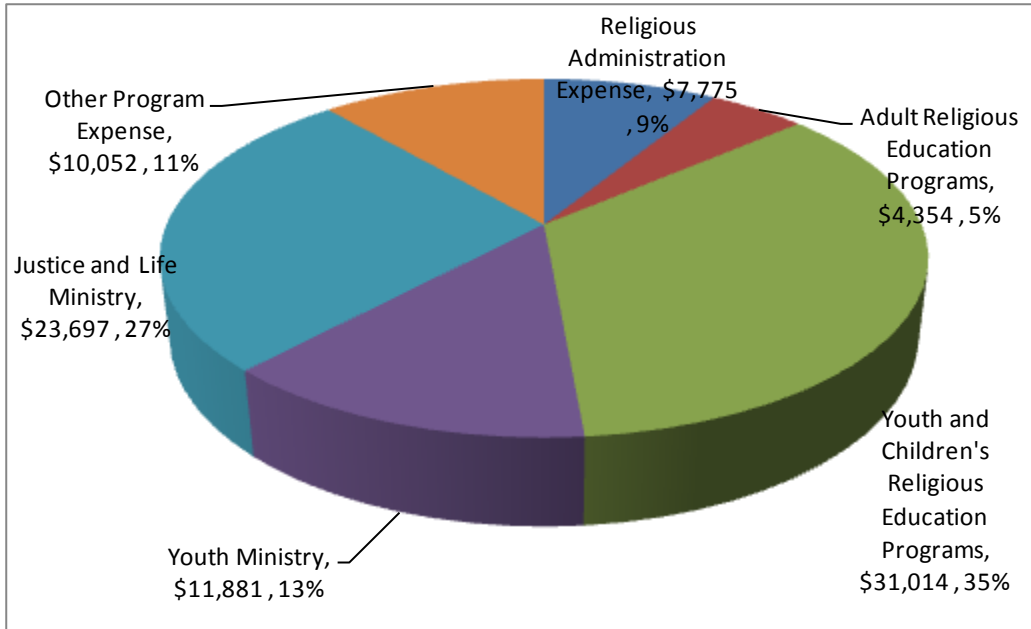


Table 3. Individual Parish Program Expenses

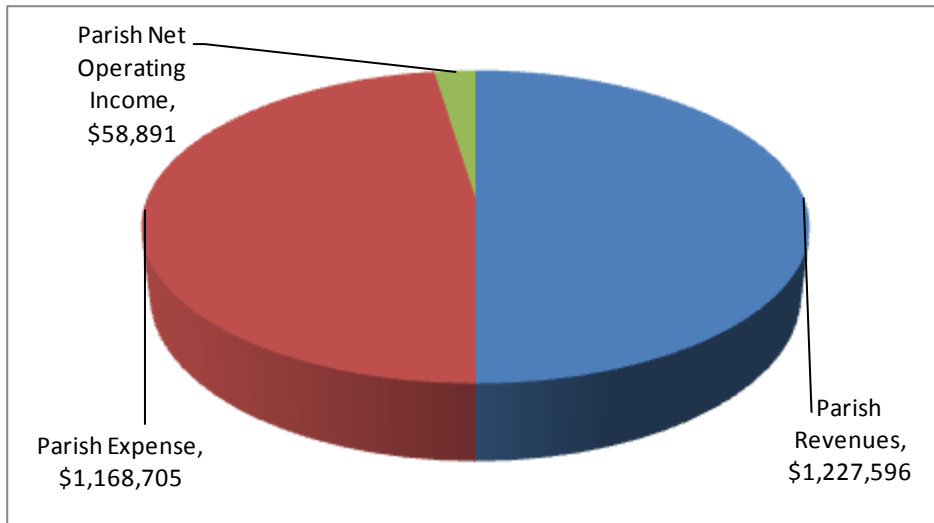


Table 4. Parish Surplus—Excess Revenues over Expenses

STEWARDSHIP (Continued)

It is important for all parishioners to see the great work that St. Andrew by the Bay is doing. It is through responsible stewardship that the Finance Council is able to provide you with this Annual Report. It is our goal to inform you of how your contributions are expended.

As the Parish of St. Andrew by the Bay continues to grow, these activities and other activities that are formed to fulfill the mission to help us continue to be “a joyful sign of God’s reign” will require your time and talent as well as your generous donations. The cost of funding general upkeep as well as funding projects continues to increase each year.

By your ongoing, and even increased support, our Parish can continue to develop into the best community we can be, with the grace of God and the intercession of St. Andrew.

We need each person in the parish to contribute what they can of their time, talent, and generous donations to help us fund our next fiscal year as well as the years to come.

Please contact the Parish office at
410-974-4366 or via email at
SABBanna@archbalt.org with any ideas or
suggestions for next year’s report or to volunteer
your time and talents.